

**Title I Programs** – School districts that receive federal title I program funds are required to notify parents of their district’s parent involvement policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand.

Schools receiving Title I funds are also required to notify parents at the beginning of the school year that they may request and obtain information regarding:

◀ The professional qualifications of their child’s classroom teachers, including the following: (a) whether the teacher has met state licensing criteria for the grade level(s) and subject area(s) taught; (b) whether the teacher is teaching under emergency or provisional status through which state licensing criteria have been waived; and (c) the undergraduate degree major of the teacher, and any graduate certification or degree held by the teacher, including the field of discipline of the certification or degree.

◀ the professional qualifications of paraprofessionals providing instructional-related services to their child.

The above notification must be given to the parents of each student attending a school in the district that receives title I funds, not just to the parents of students participating in the title I program. Parents who request teacher and /or professional qualification information must be provided the information in a timely manner.

In addition to the above notifications, a school receiving Title I funds must:

◀ Notify parents if their child is assigned to, or taught for four or more consecutive weeks by a teacher(s) who is not “highly qualified”. This provision applies to all teachers in a school that receives title I funds, including substitute teachers, not just those who work in Title I programs.

◀ Provide each parent information on the achievement level of their child on each of the state academic assessments as soon as is practicably possible after the assessment is taken.