

**RIO COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
MONDAY, MARCH 13, 2017 - 6:30 P.M.  
MIDDLE/HIGH SCHOOL, RM 142**

- I. The meeting was called to order at 6:30 p.m. by Board President, Alice Marquardt. Doug Shippert led the Pledge of Allegiance.
- II. This meeting was properly posted in the District.
- III. Roll Call: Alice Marquardt, Kate Carlson, Doug Shippert, Suzie Ferriter, and Bob Hagenow were present.
- IV. Also present were District Administrator, Mark McGuire; Elementary Principal, Craig Vetter; Administrative Assistant, Nicole Howard, and two visitors. Middle/High School Principal, Dana Tait and Director of Business Services, Lois Sunde were excused.
- V. Recognition of Visitors. There were two visitors present; one for an item pertaining to them on the agenda.
- VI. Approve Minutes From the February 22, 2017 Area-Wide Meeting and the February 27, 2017 Regular Meeting. A motion was made by Bob Hagenow and seconded by Suzie Ferriter to approve the February 22, 2017 Area-Wide Meeting Minutes and the February 27, 2017 regular meeting minutes as presented and discussed. Motion carried by a voice vote; five votes yes.
- VII. Action Items
  - a) A motion was made by Doug Shippert and seconded by Suzie Ferriter to approve checks #53510 - #53556 in the amount of \$72,292.14. Motion carried by a voice vote; five votes yes.
- VIII. Discussion/Information/Possible Action
  - a) Maintenance Update. John Newton, Maintenance Director, provided the Board with an update on projects that he would like to complete over the summer. He also discussed projects including two roof leaks at the elementary and problems with the main HVAC controller system.
  - b) Energy Efficiency Projects Update. Mark McGuire, District Administrator, provided the Board with a copy of the tentative project schedule for the upcoming energy efficiency projects. The Board discussed the timelines, and felt that they were fair and reasonable.
  - c) Plan for Snow Day Make-Up. A motion was made by Suzie Ferriter and seconded by Doug Shippert to approve the snow make-up day plan as presented and discussed. Motion carried by a voice vote; five votes yes.

d) Calendar 2017-2018. A motion was made by Kate Carlson and seconded by Suzie Ferriter to approve the proposed 2017-2018 calendar as presented and discussed. Motion carried by a voice vote; five votes yes.

e) Trailways Conference Update. Mark McGuire provided the Board with an update regarding the Trailways Conference. The Board also received a proposed new conference division. Discussion will continue on this item at a later meeting.

f) The Board will consider adopting certain policies and procedures, as identified by number and topic in Appendix A, attached to this notice. A motion was made by Bob Hagenow and seconded by Doug Shippert to adopt certain policies and procedures, as identified by number and topic in Appendix A, attached to these minutes. Motion carried by a voice vote; five votes yes.

g) The Board will consider expressly repealing certain policies, procedures, and forms/exhibits as identified by number and topic in Appendix B, attached to this notice. A motion was made by Kate Carlson and seconded by Suzie Ferriter to adopt certain policies, procedures, and forms/exhibits as identified by number and topic in Appendix B, attached to these minutes. Motion carried by a voice vote; five votes yes.

h) The Board will consider amending and/or re-numbering certain existing policies, procedures, and forms/exhibits as identified by number and topic in Appendix C, attached to this notice. In some cases, such existing policies, procedures, and forms/exhibits may be expressly designated as administrative rules/procedures, or exhibits. A motion was made by Suzie Ferriter and seconded by Kate Carlson to amend and renumber certain existing policies, procedures, and forms/exhibits as identified by number and topic in Appendix C, attached to these minutes. Motion carried by a voice vote; five votes yes.

i) Youth Options. A motion was made by Suzie Ferriter and seconded by Kate Carlson to approve the youth options requests as presented. Motion carried by a voice vote; four votes yes, with Bob Hagenow abstaining.

j) Legislative Report. Suzie Ferriter provided the Board with a legislative update via email.

k) Administrative Reports. **Mr. Vetter** had three items to discuss. The first was the Literacy Night held on the evening of March 9th. He reported a very good turnout and the night was a success. There were several different literacy-based activities, and he and Mr. McGuire participated by hosting bingo. The second event he discussed was the Read Across America Day on March 2nd. Teachers decorated their classroom doors with a Dr. Seuss theme. To encourage more at-home reading, students that achieved a set reading goal had their names placed in a drawing for an opportunity to throw a pie in Mr. Vetter's face. The students (and staff) really enjoyed this reward! **Mrs. Tait** was excused from the meeting. **Mr. McGuire** reported that the Cat's Pajamas performance on Monday, March 6th was very enjoyable and there was a good crowd. He also discussed how he, Mr. Vetter, and a four teachers are attending the Midwest Google Summit in Wisconsin Dells March 13-14.

- IX. A motion was made by Kate Carlson and seconded by Bob Hagenow to adjourn into closed session according to Wisconsin State Statutes 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically: Personnel Issue. 8:10

p.m. Motion carried by a roll call vote; Marquardt, Hagenow, Ferriter, Shippert, and Carlson voting yes.

- X. A motion was made by Suzie Ferriter and seconded by Kate Carlson to adjourn the meeting at 8:32 p.m. Motion carried by a voice vote; five votes yes.

**Appendix A to the Notice of the March 13, 2017 Meeting of the School Board of the Rio Community School District:**

Policies and procedures recommended to be ADOPTED by the School Board:

Proposed Policy/Rule Number and Title/Topic			Recommended Action
823	Policy	Access to Public Records	Adopt
823	Rule	General Procedures for Handling Public Records Requests	Adopt
823	Exhibit	Access to Public Records: Public Records Notice and Fee Schedule	Adopt
840	Policy	Public Gifts to the School	Adopt
850	Policy	Sales and Solicitations on School Property	Adopt
870	Policy	Public Complaints	Adopt
870	Rule	Procedures for Handling Public Complaints	Adopt

**Appendix B to the Notice of the March 13, 2017 Meeting of the School Board of the Rio Community School District:**

Existing Rio policies and procedures in the Article-based numbering/coding system recommended to be repealed in full:

Rio Policy Number and Title/Topic		Recommended Action
Article 627	SCHOOL SAFETY PLAN	REPEAL
Section 302.1.b	BUILDINGS AND GROUNDS MANAGEMENT: Safety	REPEAL
Article 712	LOCKER ROOM PRIVACY	REPEAL
Article 607	TRANSPORTATION OF HANDICAPPED STUDENTS	REPEAL
Section 304.3	TRANSPORTATION OF STUDENTS TO AND FROM BABYSITTERS	REPEAL (Note: The administration may incorporate elements of these criteria/procedures into an administrative rule under Policy 751.)
Article 611	STUDENT TRANSPORTATION	REPEAL

Section 305.1	SCHOOL LUNCH SERVICES MANAGEMENT	REPEAL
Section 307.1	PUBLIC RECORDS	REPEAL
307 – Admin Rule	PUBLIC RECORDS REQUEST	REPEAL
Article 707	GIFTS/DONATIONS TO RIO COMMUNITY SCHOOLS	REPEAL (Note: The administration may incorporate certain elements of this policy into an administrative rule/procedure to accompany Policy 840 if deemed prudent or helpful.)
Article 108	HANDLING OF CONCERNS	REPEAL (Note: Keeping in mind new Policy 840, the Board may evaluate at some point whether it wishes to incorporate any elements of Article 108 into Policy 161.2 (i.e., former Article 704).)

**Appendix C to the Notice of the March 13, 2017 Meeting of the School Board of the Rio Community School District:**

Existing policies and procedures coded under the “Article” classification that are recommended to be retained and renumbered and, in some instances, expressly classified as rules or exhibits:

Rio Policy Number and Title/Topic		Recommended Action
Section 304.1	BUS ROUTES AND PICK-UP AND DROP-OFF LOCATIONS	DESIGNATE entire section as a rule/procedure under administrative control/authority and RENUMBER as 751-Administrative Rule 1
Section 304.2	SCHOOL BUS CONDUCT/DISCIPLINE	DELETE the phrase “when minors or students are” from sub-paragraph c., then DESIGNATE remainder of this section as a rule/procedure under administrative control/authority and RENUMBER as 751-Administrative Rule 2
Article 612	EXTRA-CURRICULAR TRIPS	RETAIN; RENUMBER as Policy 751.3
Article 706	TRANSPORTATION OF PARENTS FOR EXTRA-CURRICULAR ACTIVITIES	RETAIN by AMENDING Policy 751.3 to include the content of Article 706 as a new section of Policy 751.3
Section 305.2	POLICY TO VERIFY FREE AND REDUCED PRICE MEAL ELIGIBILITY	RETAIN; RENUMBER as Policy 761
Section 307.2	DISPOSAL OF PUBLIC RECORDS	RETAIN; RENUMBER as Policy 823.1
Article 707 – Exhibit	FORM: GIFTS TO THE BOARD OF EDUCATION	RENUMBER as 840-Exhibit 1 and DESIGNATE as an exhibit that shall be under administrative

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		control/authority
Article 711	DISTRIBUTION AND POSTING OF INFORMATION AND SOLICITING STUDENTS	RETAIN; RENUMBER as Policy 852
Article 713	ADVERTISING IN THE SCHOOLS	RETAIN; RENUMBER as Policy 851
Article 704	PUBLIC COMPLAINTS ABOUT PERSONNEL	RETAIN; RENUMBER as Policy 161.2